

Phoenix Workspace Control



Phoenix Workspace Control provides automated creation and management of workspaces within iManage. It integrates with finance and practice management systems to enable workspace creation using custom templates that control folder structures, security, and profile information.

Workspace Control is designed for functionality, simplicity, and scalability. Common administrative tasks including bulk security edits, profile updates, and folder restructuring are managed via a role-based, intuitive web interface. It is highly scalable and supports any size firm, regardless of system architecture.

Features

- Secure, role-based web interface providing user friendly wizards for common administration tasks
- Highly scalable architecture supports cross-regional administration
- 'Ability to prioritise jobs to enable business critical tasks to be completed immediately
- Easily add or modify security or structures simultaneously across multiple workspaces
- Centrally manage "My Matters" shortcuts across multiple users or groups
- Robust and configurable archiving module with rules engine based on iManage lookups and dates
- Complete auditing of security updates providing "before and after" security state suitable for external security audits and ISO-27001 compliance
- Security dashboard to give risk managers or compliance officers a view of any security breaches
- Pro-active security model to enforce predefined security rules or information barriers
- Helpdesk module enables management of documents and workspaces without the need for full administrative (NRTAdmin) access
- Self service module to empower end users to build pre-defined folder structures or manage security
- Ability to integrate with any Microsoft SQL Server or Oracle database platform for external data feeds providing metadata and security

Benefits

- ✓ Enable iManage administrators to perform simple, codeless updates of workspaces
- ✓ Powerful, granular access control of iManage administration
- ✓ Increased logging and auditing of all workspace management
- ✓ Reduced risk by removing NRTAdmin access for certain users
- ✓ Single, centrally-deployed model supports distributed, global iManage models
- ✓ Uses single, integrated, web-based administration for all Phoenix products
- ✓ Empower end users to manage their matter teams and folder structures

About Phoenix

Phoenix is a global technology business and market leader in Enterprise Content and Email and Document Management, serving more than 300 customers from offices across five continents with a 24 x 7 Service Desk. As the preeminent global iManage partner with extensive expertise in implementations, upgrades, training, development and support, Phoenix has developed numerous innovative products that help clients get the most from their iManage investments.