

pdfDocs FORMFILLER provides businesses with an electronic forms solution to enhance business processes and workflow. Forms can be viewed, edited, saved, digitally signed and distributed in a format that is safe, secure and universal.



#### AN ELECTRONIC FORMS SOLUTION

In the past business has had too few choices with regard to electronic forms. Some solutions allow you to fill in data only—you cannot save or edit the data.

Others require you to purchase an expensive filler application, which makes the distribution of forms within the business prohibitive.

pdfDocs FormFiller gives business a form solution at a price it can afford.

#### FORM FLEXIBILITY

Data entered into the form can be “flattened” so that the data is always associated with the form and it cannot be lost, edited or changed in any way.

Forms can be saved and routed to others in the organization to complete a business process or workflow.

Data can be exported as a data file to be archived or imported into another PDF form document to save retyping.

#### DOCUMENT MANAGEMENT INTEGRATION

pdfDocs FormFiller completely integrates with the world’s leading document management and records management systems, giving users the power to fill in and edit PDF forms. Forms can be retrieved from and saved into the document management system.

#### WORKING WITH OTHERS

pdfDocs FormFiller enables users to collaborate on forms that may be part of a business workflow or process.

#### FOR YOUR EYES ONLY

pdfDocs FormFiller enables you to encrypt PDF forms with a password to protect user data.

#### THE PDFDOCS SOLUTIONS SUITE

The pdfDocs Solutions Suite provides business with a complete and affordable PDF solution.

pdfDocs FormFiller is part of the pdfDocs Solutions Suite. Desktop, OCR Server and Process Server are some of the other products that make up the suite.

#### DESKTOP

Integrates with your business applications, scanners, MFDs, document management and records management systems to combine and collate documents that can be distributed in a format that is safe, secure and universal.

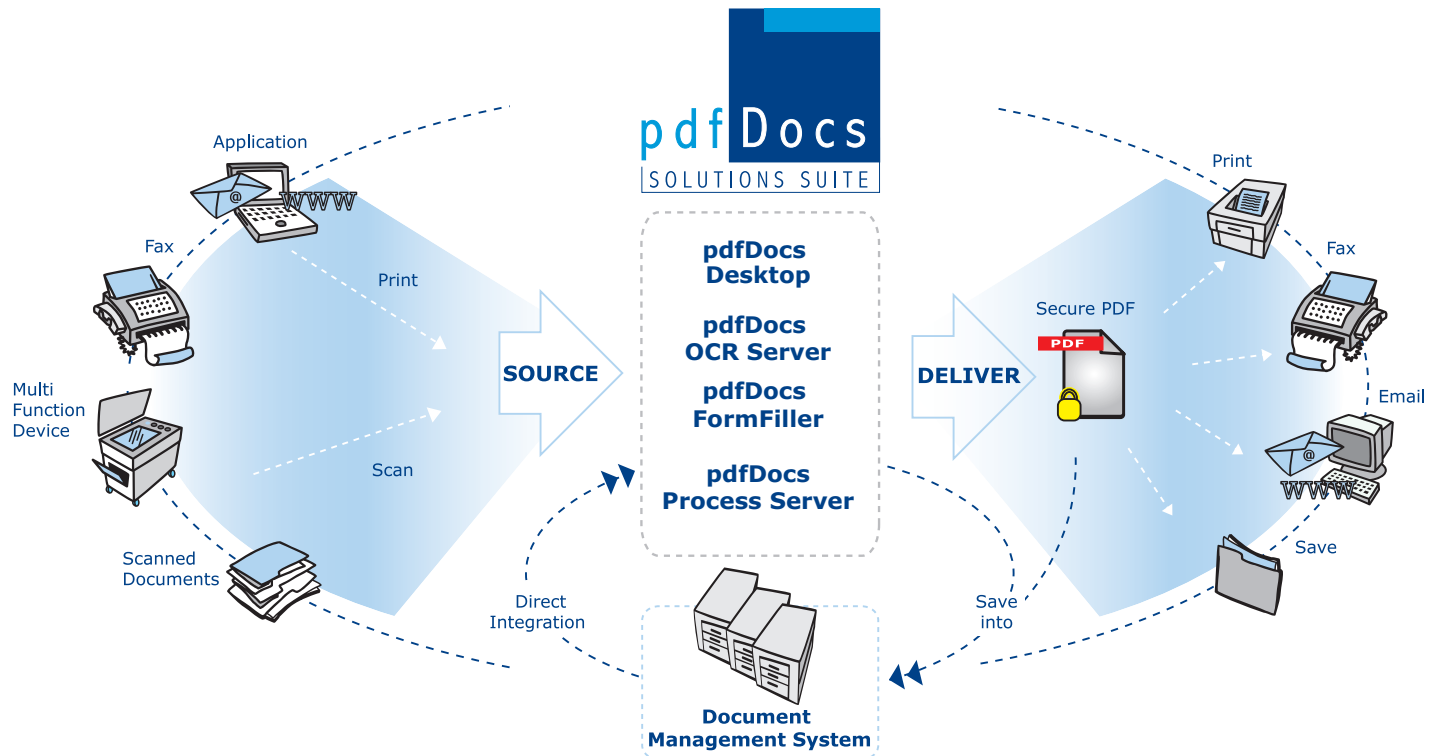
#### OCR SERVER

Converts non-searchable image files into text-searchable PDF documents. Documents can also be converted to Word or RTF files. Once converted, documents are automatically delivered to all pdfDocs Desktop users.

#### PROCESS SERVER

Provides an automated document processing solution. Automatically create PDF documents, collate with other documents, apply watermarks and page numbering. Save the document to the network or profile it in a document management system.

## pdf Docs



## SYSTEM REQUIREMENTS

## OPERATING SYSTEMS

- Windows 2000 (SP3 or above) workstation
- Windows XP Professional workstation (SP1 or above)
- Windows 2000 Terminal Server/Citrix Server (SP3 or above)
- Windows 2003 Terminal Server/Citrix
- Supports XP Fast user switching and multiple user sessions.
- Supports installation via Active Directory or other network rollout products.

## ADOBE

- Adobe Reader 6.0 or higher must be installed

## SAVE FORM

- Save the PDF document with all form field data to the Windows desktop or to a folder
- Save the PDF document directly into a document management system
- Save a "flattened" PDF document to the Windows desktop or to a folder
- Save a "flattened" PDF document to a document management system
- PDF documents in FormFiller are automatically saved back to the source location. This could be a network folder or a document management system

## EXPORT DATA

- Export data as an FDF (forms data format) file
- Export form data as an XFDF (XML forms data format) file

## IMPORT DATA

- Import data from an FDF file into another PDF document
- Import data from an XFDF file into another PDF document

## DIGITAL SIGNATURES

- Apply one or more digital signatures to a PDF form

## SECURITY

- Secure the form with a password
- Prevent readers from changing or copying document content

## DMS INTEGRATION

- Open a PDF document stored within a document management system from within FormFiller
- Search for PDF documents using the document management's Query window directly within FormFiller
- Right-click integration with document management systems enables you to load PDF documents directly into FormFiller
- The Save As button enables users to save the document into the document management system as a new document, a new version or a related document for example

## REVERT TO ORIGINAL

- The Revert button replaces the current document with the original before any changes were made

## OPEN MULTIPLE FORMS

- Users can have multiple forms open at the same time