

Unlock Your Team's Potential!



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Fast, effective and comprehensive IT training from Phoenix

At Phoenix Business Solutions we measure our success by your competence. Our targeted and flexible IT training options are tailored to your specific objectives, ensuring the smooth, speedy and effective integration of new technology into your workplace.

To achieve this Phoenix guarantees you the benefits of:

- The highest-level of expertise in professional IT training
- More than 13 years' experience in UK and international companies
- Full understanding of the challenges new technology brings
- Training sessions tailored to best meet your objectives
- Detailed documentation and helpful e-learning modules
- A team of experienced and highly qualified IT trainers
- Floor-walking and desk-side support from on-site experts

Staff training is essential in successfully implementing any new IT system. Phoenix will help you make the most of your technology investment by providing the tailored training your staff needs to quickly incorporate new technology into their working lives.

Phoenix delivers an integrated approach to learning:

- Classroom and seminar sessions
- Practical workshop sessions
- Desk-side and one-to-one training
- E-learning modules for on-demand help
- Floor-walking support
- Tailored documentation
- Learning project management
- Hosted learning portal options

Phoenix provides IT training across key areas including:

- A wide range of Practice, Case and Document Management applications
- Microsoft Office (ver. 2003 & 2007) including MS Project & Visio
- Document production tools e.g. styles and templates
- Time recording and billing
- Remote access and remote working applications
- Digital Dictation
- Induction training programmes

“Phoenix assisted us with a major upgrade to our IT systems. They have provided us with professional advice, tailored training, documentation and floor walking support. They are experienced and knowledgeable and above all they have been attentive to our requirements in every respect.” Chris Petrie, IT Director, Stephenson Harwood

“The training delivered by Phoenix during the implementation of WorkSite helped us to overcome user resistance and ensure that the benefits of the new system were emphasised. They are now assisting us to improve the general IT competence of our workforce by means of workshop sessions on a range of Office applications.” Alan Lattimer, COO, Drivers Jonas