

Relax. We're here to assist.



WorkSite Assist from Phoenix for users of iManage WorkSite

Phoenix Business Solutions have produced the WorkSite Assist suite to enhance the experience of iManage WorkSite end-users and to ease the management burden for administrators. WorkSite Assist has been developed from over 5 years' experience of deploying the iManage WorkSite matter centric solution and by working closely with our clients to fulfil their real world needs.

WorkSite Assist tools include:

- **Workspace Assist** – A complete workspace management solution
- **Document Import Assist** – Mass import documents into iManage WorkSite
- **E-Mail Import Assist** – Mass import e-mails from exchange public folders or inboxes into iManage WorkSite
- **Export Assist** – Export whole structures from iManage WorkSite
- **Sweeper Assist** – Sweep orphaned documents into the correct workspace

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Workspace Assist

A complete workspace management solution to enhance the iManage WorkSite experience

- Workspace Generation
- Workspace Archiving
- Workspace Profile Updating
- Workspace Template Designer
- Workspace Restructuring
- PMS Integration Designer
- Shortcut Management
- Enhanced E-mail Notification

Driving Business Efficiency Through IT

Document Import Assist

Mass import documents from iManage WorkSite or the File System while maintaining the folder structure. Highly flexible rule based import with delta imports available.

E-Mail Import Assist

Mass import emails from exchange public folders or inboxes with E-Mail Assist functionality.

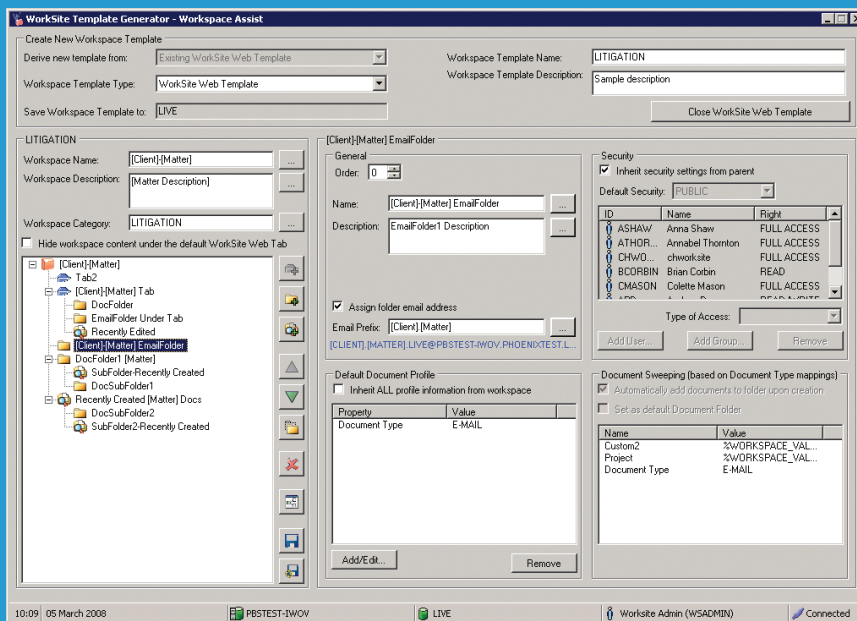
Export Assist

Export whole workspaces, with substructures and documents, to a Windows file system.

Easily extract matters and documents while maintaining underlying folder structure.

Sweeper Assist

Automatically sweep orphaned documents into relevant folders within correct workspaces.



Workspace Assist Template Generator Screenshot